

Oneida Vilas Transit Commission

July 15, 2016

Attendance: Erv Teichmiller, Bob Mott, Ed Hammer, Bill Freudenberg and Chuck Hayes. Also in attendance Dianne Jacobson and Jim Altenburg. Excused was Fred Radtke and Sue Richmond. Guests: Greg Brusco of Rapid Cab Company Inc.

Call to Order: Teichmiller called the meeting to order at 8:04 a.m. at the Transit Commission Building, 1831 N. Stevens Street, in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

Approval of Agenda: Mott made a motion to approve Agenda and in any order as per the chair with a second by Hammer. Motion Carried.

APPROVAL OF MINUTES: There was a motion by Hayes with a second by Freudenberg to approve the Minutes of the Regular Commission Minutes of June 23, 2016. Motion carried.

Public Comments: None

Transit Manager's Report:

- a) Number of Riders and Fare Revenue: Rhinelander: 695 one way rides with a revenue of \$433. Minocqua: 134 one way rides with a revenue of \$265. Eagle River: no numbers at time of board meeting.
- b) Routes: Eagle River has new flyers. Expand Phelps to Rhinelander route from one Monday a month to every Monday. Special Events: Fishing has no Boundaries June 3-5, Minocqua Public Library to Winchester June 9 and Minocqua Public Library to Boulder Junction June 30. Rennes 12 people to Hodag Boat Landing July 21. Working with Avanti and Lakeland Senior Center for group outing.
- c) Transit Talk: Forward Services

Treasurer's Report: Accountant and Office Manager to work together to adjust budget per original budget sent to the State of Wisconsin. Reminder that new budget due by October 15, 2016.

Closed Session: Motion by Hayes, second by Mott to enter in to closed session pursuant to section 19.85 (1)(c) Wis Stats., to: consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility. (Topic: Office Manager Pay Rate). Roll Call Vote: Freudenberg/aye, Teichmiller/aye, Mott/aye, Hayes/aye Hammer/aye.

Motion by Hayes and second by Mott to return to open session at 9:57a.m. Motion carried.

Motion by Mott and second by Hayes to approve the revised job description for office manager. Motion carried.

Motion by Mott and second by Hayes to change the office manager to a regular full-time position with applicable benefits effective July 1st. Motion carried.

Oneida County bus sub lease: There was a motion made by Hayes with a second by Hammer to accept and sign the sub lease agreement form Oneida County. Motion carried.

Agreement with Oneida County for vehicle use: Still working with Oneida County.

Strategic Pan: No discussion.

Next Meeting Monday, July 25, 2016 at 1831 N. Stevens Street, Rhinelander.

Meeting adjourned at 10:29 am.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barb Newman, Administrative Assistant
Oneida-Vilas Transit Commission